

## **CLAIMS FILED BY CM/ECF PARTICIPANTS**

Several attorneys are now filing proof of claim forms electronically, even in the non-CM/ECF cases. The Clerk's Office is generating a report to identify those claims and making copies for placement in the paper files. A report showing the attorney filed claims via CM/ECF is being prepared and distributed to the Trustees.

On the flip-side, when a paper claim is filed in a paperless cases we are scanning the first page of the claim, uploading that image, and attaching it to the Claims Register.

## **WELCOME TO NEW CM/ECF PARTICIPANTS**

The most recent additions to the CM/ECF filer list are: Allen Hammonds, Roderick Martin and Bill Rhymer.

We welcome them to the program, and are committed to helping them make a successful transition into the paperless environment.

## **RECEIPT NUMBER**

Previously some of you were instructed to use the number "1" when inputting the required receipt number on the docketing screens. It has been decided by the people handling the credit card charges, that using zero "0" is preferred. Therefore, we would appreciate you disregarding the previous instructions you received and changing to "0".

Thank you.

## **PLEASE RELATE THE PLAN TO THE FIRST MEETING/CONFIRMATION EVENT INFORMATION**

In those instances where you file the plan sometime after the initial filings, relate the plan to the first meeting/ confirmation event.

Creating this link insures that the plan shows up on the Calendar Events Report.

## **TRUSTEE INITIAL REPORT OF ASSETS**

Since this event requires the upload of a document, you should use the Trustee Event Category, and select the event Initial Report of Assets. The special Trustee 341 Filings category doesn't allow the upload of a document.

## **DEBTOR TELEPHONE NUMBERS**

We have noticed that sometimes the debtor's telephone number is being added to the address information. The debtor's telephone number is not necessary, and you can eliminate that step from the process.

## STATISTICS

Case filings for the period of  
September 1 to September 26 are:

DIVISION	TOTAL CASES FILED	TOTAL PAPERLESS CASES	% PAPERLESS CASES
Atlanta	1377	427	31%
Gainesville	187	59	31.5%
Newnan	241	79	27.3%
Rome	241	103	42.7%
<b>TOTAL</b>	<b>2097</b>	<b>668</b>	<b>31.8%</b>